

# Public Document Pack

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A meeting of the **Cabinet** will be held in Committee Rooms, East Pallant House on **Tuesday 7 February 2023 at 9.30 am**

MEMBERS: Mrs E Lintill (Chairman), Mrs S Taylor (Vice-Chairman), Mr R Briscoe, Mr A Dignum, Mrs P Plant, Mr A Sutton and Mr P Wilding

## SUPPLEMENT TO AGENDA

- 9 **Urgent Decision Notice - Local Authority Allocation Fund** (Pages 1 - 2)  
Revised Urgent Decision Notice relating to the Local Authority Allocation Fund.

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### Notice of the Making of an Urgent Decision

Para 1 of the second sub-section of section 3 in Part 3 of Chichester District Council's *Constitution* provides for any senior officer to make urgent decisions following consultation with the Leader or Deputy Leader of the Council and the Chairman of the Overview and Scrutiny Committee on any matters where it is not practicable to refer these to a meeting of the Council, the Cabinet or other committee provided that a full report on any decisions taken shall subsequently be made.

A decision of this nature has been made as set out below:

Decision title	Approval for officers to proceed with the Local Authority Housing Fund
Decision taker	Louise Rudziak
Decision consultees	Eileen Lintill – Leader Clare Apel - Chairman of the Overview and Scrutiny Committee Alan Sutton – Cabinet Member for Housing, Communications, Licensing and Events
Decision date	23 January 2023
Decision details	<p>The Local Authority Housing Fund is a new scheme set up by the government to provide long term housing for refugees from Ukraine &amp; Afghanistan. The Council has been allocated £2.68m to deliver 18 units of accommodation with a target delivery date of November 2023. In order to meet this timeframe the recommended delivery model is to enter into a Memorandum of Understanding with a Registered Provider(s) of social housing.</p> <p>In the absence of a Cabinet meeting officers be authorised to proceed with the Local Authority Housing Fund as follows: -</p> <ul style="list-style-type: none"> <li>• Approval is given for officers to submit the necessary verification and to sign the Memorandum of Understanding (MOU) with the Department for Levelling up Housing and Communities (DLUHC) to participate in the scheme.</li> <li>• To accept grant funding of £2.68 m to fund the delivery of affordable housing units that meet the scheme criteria for the specified cohort.</li> <li>• That delegated powers are given to the Director of Housing and Communities, following consultation with the Cabinet Member for Housing, Communications, Licensing and Events, to spend the funds in accordance with the grant conditions, to enter into a MOU with a Registered Provider(s) of Social housing to deliver the scheme and agree a lettings scheme in accordance with the scheme prospectus.</li> </ul>

Reason for urgency	Short deadline (verification form must be signed by the Council by the deadline of 25 January 2023)
Name and date of the meeting to receive a full report	A full report is not required but the decision will be reported to the next available Cabinet and/or Council meeting.

Louise Rudziak

Director of Housing and Communities  
23 January 2023